



Ethnic Health System Strengthening Group Vacancy Re-Announcement Technical Collaborative Unit (TCU) Coordinator

About Our Organization

The Ethnic Health System Strengthening Group (EHSSG) is a network of Ethnic Health Organizations and border based health Community Based Organizations with over twenty years providing primary health care services. In 2015, the group formed a steering committee to work together to strengthen health systems in Eastern Burma/Myanmar, and to advocate for equitable and essential primary health services for vulnerable and displaced people throughout Burma/Myanmar. Participating organisations provide comprehensive health programmes in their local areas through a collaborative approach with local, national, international bodies. EHSSG is a community-based ethnic health organization and consists of **12** member organizations, namely

1. Back Pack Health Worker Team (BPHWT)
2. Burma Medical Association (BMA)
3. Chinlung Health Institute (CHI)
4. Civil Health and Development Network (Karenni) (CHDN)
5. Mae Tao Clinic (MTC)
6. Mon National Health Committee (MNHC)
7. Kachin Health Network (KHN)
8. Kachin Women Association- Thailand (KWAT)
9. Karen Department of Health and Welfare (KDHW)
10. Pa-Oh Health Working Committee (PHWC)
11. Shan Health Committee (SHC)
12. Ta'ang Health Organization (THO)

AIMS of EHSSG

1. Improved health outcomes through expanding access of villagers to community health workers and services.
2. Responsiveness through evidence-based programming and planning.
3. Financial and social risk protection through prioritizing context-appropriate, low-cost interventions and improved referral systems.
4. Improved efficiency through the identification of best and underperforming facilities, programming, and health workforce.

Background of Technical Collaborative Unit (TCU) Operation Team

The Technical Collaborative Unit (TCU) is a collaborative platform established to support ethnic health organizations in Burma. The TCU's primary objective is to strengthen the capacity of these organizations to deliver effective health services to their communities. The operation team plays a crucial role in coordinating and facilitating the TCU's activities, ensuring smooth collaboration among member organizations and providing technical support.



EHSSG is looking for a motivated and reliable individual to fill this position “TCU Coordinator”. Required Position and detail informations are as follows;

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| Job Title | Technical Collaborative Unit (TCU) Coordinator |
| Location | Mae Sot |
| Contract Type | Full Time |
| Salary range | 12,000 – 14,000 THB per month |
| Benefit | Stipend, benefits, holiday |
| Contract Length | 1 year with possible extension (including probation 3 months) |
| Relationship | |
| Report To | Team Leader - TCU |
| Supervise | - |
| Coordinate With | EHSSG members’ Organizations, HRH (Human Resources for Health) Organizing team, Partners Organizations |
| Financial /Budget | - |
| Responsibilities | |
| Summary | The TCU Coordinator will play a crucial role in supporting the Operations Team in the development and implementation of work plans for the Technical Collaborative Unit (TCU) and day-to-day implementation of the program. This position will involve close collaboration with the TCU member organizations and ensure the timely execution of training and meetings. |
| Job Details | <ol style="list-style-type: none"> 1. Assist the Team Leader in developing and implementing monthly, quarterly, and annual work plans. 2. Coordinate and collaborate with TCU member and partner organizations. 3. Ensure adherence to timelines for trainings and meetings. 4. Organize relevant meetings and trainings for the TCU and member organizations. 5. Mitigate programmatic and political risks during program implementation and stakeholder coordination. 6. Maintain effective communication with the TCU and member organizations. 7. Perform other relevant duties as assigned. |
| Position Requirements | |
| Education | <ul style="list-style-type: none"> ● Bachelor degree of related field or certificate in project/program management |
| Work Experience | <ul style="list-style-type: none"> ● Strong knowledge of cross-border assistance, border health, and ethnic health organizations ● Good knowledge of Technical Interventions in Ethnic Health Organizations (EHOs). |



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| Skills/Knowledge/ Attitude | <ul style="list-style-type: none">● Proficiency in web management, maintenance, and advanced IT skills (Microsoft Office, Google Suite, Zoom).● Proficiency in Web Management/Maintenance and relevant IT skills.● Proven Project Management Skills● Excellent Communication skills and Interpersonal Skills.● Strong facilitation skills. |
| Languages | <ul style="list-style-type: none">● Fluency in English and any Ethnic Languages of Myanmar. |
| Motivations | <ul style="list-style-type: none">● Ability to work independently and with a high degree of self-initiative.● Enthusiastic, Diligent, Responsible and Accountable |
| Others | <ul style="list-style-type: none">● Must be a believer in mission and vision of EHSSG● Willingness and ability to frequently travel to the project's covered areas |

We are committed to creating a diverse environment and are proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age.

EHSSG has a zero tolerance to sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrine principles of PSEA, always (both during work hours and outside work hours). All selected candidates will be expected to adhere to the standards and principles.

Application Details

Interested individuals are requested to submit **CV including a cover letter** and contact details of **two references** (No other supporting documents are required at this stage) no later than **18th Nov 2024, 5PM (Bangkok Time)**.

These should all be submitted to EHSSG's Human Resources Team at

**EHSSG office: 702, Moo1, Tha Sai Luat, Mae Sot, Tak 63110, Thailand
(OR)**

Email to: hr@ehssg.org and stwin@ehssg.org

Contact Information Details:

Admin/HR Officer

Office Ph: (+66) 097 981 8454

Ethnic Health System Strengthening Group (EHSSG)